

# Dean- School of Integrative Studies



**Department:** School of Integrative Studies

**Type:** Staff, Full-time

Stephens College seeks a new Dean of The School of Integrative Studies. We are looking for a visionary leader to inspire and direct the future of our School for the next generation of Stephens Women.

The School of Integrative Studies prepares students to be life learners, professional leaders, and successful in their given fields. By stimulating intellectual growth through creative and critical thinking, graduates from the School of Integrative Studies leave campus ready to address the complex challenges facing a rapidly changing world.

The School of Integrative Studies is home to:

- Business Administration (with concentrations in Management, Marketing, Entrepreneurship, Esports, and Event/Conference Management)
- Communication Design
- Creative Writing
- Digital Filmmaking
- English
- Education
- Fashion (Design and Product Development, Marketing and Management, Communication, and Apparel Studies), and
- Master of Fine Arts in Television and Screenwriting

The Dean of the School of Integrative Studies provides vision, direction, and leadership to an array of independent but interconnected academic programs. The Dean plays a vital role in supporting and inspiring faculty scholarship, innovative curricula, pedagogy, and active learning experiences. With a strategic approach, the Dean is responsible for finding solutions and creating partnerships between the School of Integrative Studies and other programs, on and off campus, while representing the integrity of the school to colleagues, Trustees, alumnae, administrators, donors, and the greater community.

## **Responsibilities:**

- Provide leadership, direction, advocacy, communication, coordination, and assessment of all academic programs within the School of Integrative Studies.
- Develop and support new degree programs in Communication Design and Business Administration.
- Establish and maintain a collaborative, collegial work climate that enhances communication, trust, and productivity among faculty, staff, and students.
- Build enrollment; collaborate with partners; and engage with the wider community.
- Identify and support opportunities for collaboration, team teaching and shared research among the school's faculty and academic programs.
- Lead institutional change by nurturing an environment that embraces academic rigor, innovation and faculty artistic expression and scholarship.
- Collaborate with other campus offices to generate donor support and build brand visibility.
- Foster diversity and inclusivity.

**Essential Functions:**

- Hire, supervise, develop, retain, and evaluate the School of Integrative Studies' faculty and staff.
- Provide leadership and oversight for the school's strategic planning, budget management, new program development, and program assessment.
- Maintain the academic quality, integrity, and reputation of all programs within the school.
- Supervise the College's exhibition and presentation programs, focusing on integrity, inventory control, ROI, and program integration.
- Collect, analyze, and disaggregate data to inform decision making.
- Oversee program review to develop long-range and short-term goals, objectives, and priorities, and monitor projects to insure maximum effectiveness, compliance with budget parameters, and completion.
- Conduct all tasks related to program/course approval, course scheduling, faculty workload, advising, degree checks, transcript review, and articulation agreements.
- Serve on the Deans' Council and other institutional committees as assigned.
- In collaboration with the Office of Enrollment Management, take a major role in the recruitment, enrollment, retention, and degree completion of students in the school.
- In collaboration with the Marketing Department, manage the branding and marketing of the school and its programs.
- In collaboration with the Office of Advancement, play a major role in fundraising for the school and its associated initiatives.

**Education/Skill Requirements:**

- The successful candidate should possess:
- Holds a terminal degree (MFA, MBA, or doctorate degree) in a relevant discipline from an accredited institution of higher education.
- Has a significant track record of successful teaching at a college or university.
- Has experience building new degree programs, including interdisciplinary programs as well as those in emerging fields.
- Has an established record of creative practice and scholarly work.
- Effectively communicates ideas, plans, and vision, orally and in writing.
- Has documented experience managing budgets.

**Preferred Qualifications:**

- Experience as an academic administrator at the level of department chair, director, associate dean, or dean in a related discipline or program.
- Demonstrated ability to effectively lead a diverse team.

*Stephens College offers excellent benefits, including vacation/holiday/sick pay, health/dental/life insurance, tuition waiver and retirement plan.*

**To Apply:** Submit an online [Stephens College application](#) with cover letter, resume and references.

The successful candidate must pass a criminal background check.

*Stephens College is an Affirmative Action /Equal Opportunity Employer. A diverse community on campus is valued, so women, minorities, veterans, and individuals with disabilities are encouraged to apply.*

## About Stephens College:

Established in 1833, Stephens College is a comprehensive Master's institution with a robust undergraduate women's college preparing students for successful careers in business, communication, fashion design, education, creative writing, filmmaking and the health sciences (including a new nursing degree program jointly owned and operated by a local private healthcare system); a new co-ed Conservatory for the Performing Arts launching in August 2022; and thriving co-ed graduate programs in the health sciences (Physician Assistant, Counseling, Health Information Management), and the performing arts (MFA in Script and Television Writing located at the Jim Henson Studios in Los Angeles).

Located in the heart of Columbia, Missouri – ranked as one of the top university towns in the nation and home to the University of Missouri – Stephens offers students all the social experiences and benefits of an SEC university town, in combination with all the personal and academic benefits of a small, individualized, student-focused private college on 50 historically beautiful and wooded acres in the center of the city. Rated in 2021 among the top colleges in the country by the Princeton Review, Stephens was ranked by U.S. News & World Report as #36 among all Midwestern regional universities and #3 in “social mobility” for its success in accepting, supporting, and graduating first-gen and disadvantaged students.

Stephens says yes first. As a result, it is the pet-friendliest campus in the nation; home to the first all-women's competitive esports team; and the only college that requires every student to complete a non-credit Career and Professional Development curriculum of more than 20 learning experiences and assignments as a graduation requirement. Stephens operates its own pre-K/elementary lab school; its own professional summer theatre in Okoboji, Iowa; its own student-designed and operated campus store selling student-designed fashions and accessories; its own equestrian stables offering academic and recreational riding; and its own hybrid online graduate degree in script and television writing that meets for 10 days every semester at the Jim Henson Studios in Los Angeles.

[Smoke Free Campus](#)